

## Supplementary File

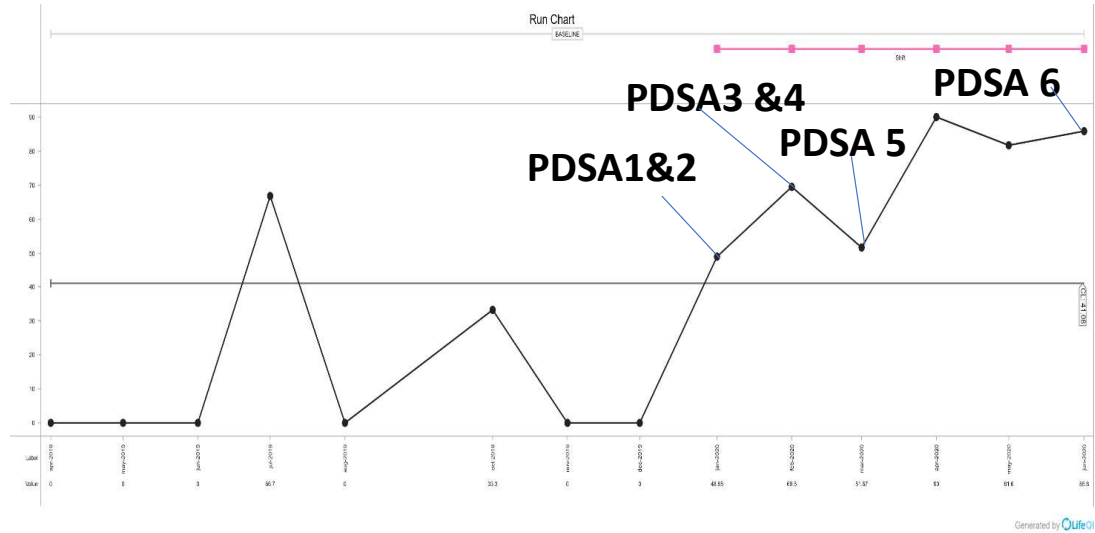
### Definition of terminologies

1. Occupational therapy (OT) Initial contact: First contact between a patient and an occupational therapist upon admission
2. OT initial assessment: An OT initial assessment involves an interview based on the Model of Human Occupation (MOHO) where patients discuss how their volition, habituation, performance, and environment impacts their ability to engage in productivity self-care and leisure.
3. Working days: Monday to Friday (based on the working pattern of OTs with the acute adult inpatient service)
4. MOHO: An occupational therapy model that posits that a person's occupational participation (productivity, self-care, and leisure) occurs out of a co-operation of the person with conditions of the environment.
5. Section 17 leave: Section 17 Mental Health Act 1983 makes provision for certain patients who are detained in hospital under the Mental Health Act 1983 to be granted leave of absence
6. Occupational performance refers to the completion of an occupational form. For example, taking a shower, riding a bike, going fishing, play cards, bake a cake, shining shoes, mowing the lawn, and painting a room.
7. AIMS standard: Standards for Accreditation of Inpatient Mental Health Services
8. Drivers Diagram: A driver diagram is a visual display of a team's theory of what "drives," or contributes to the achievement of a project aim
9. Process mapping: A planning and management tool that visually describes the flow of work.
10. Acute adult inpatient wards: Acute inpatient wards admit people who are experiencing a severe, short-term episode of mental illness which can't be dealt with by a community service.
11. Spread: The process of taking a successful implementation process from a pilot unit or spread efforts will benefit from the use of the PDSA cycle
12. PDSA: The PDSA cycle is shorthand for testing a change by developing a plan to test the change (Plan), carrying out the test (Do), observing and learning from the consequences (Study), and determining what modifications should be made to the test (Act).
13. 136: A facility for people who are detained by the Police under Section 136 of the Mental Health Act with the intention of providing a 'place of safety' for the assessment of mental health needs and care arrangements under the Mental Health Act)
14. Seclusion: The Mental Health Act Code of Practice, 26.103 defines seclusion as, 'the supervised confinement and isolation of a patient, away from other patients, in an area from which the patient is prevented from leaving, where it is of immediate necessity for the purpose of containment of severe behavioural disturbance which is likely to cause harm to others.'

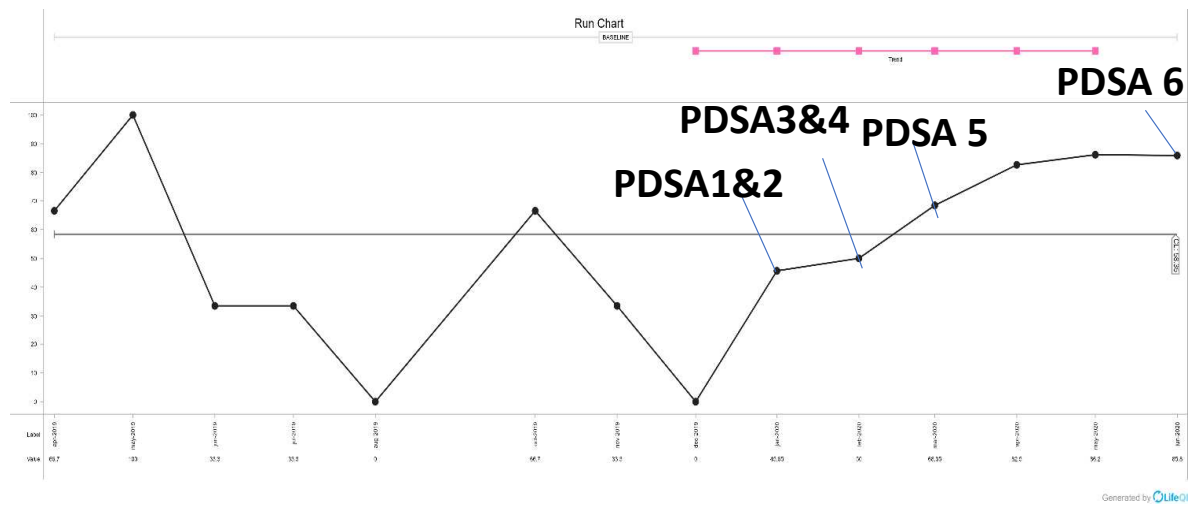
Below are the run charts for the January to June 2020 period.

**Occupational therapy Initial contact from April 2019 to June 2020**

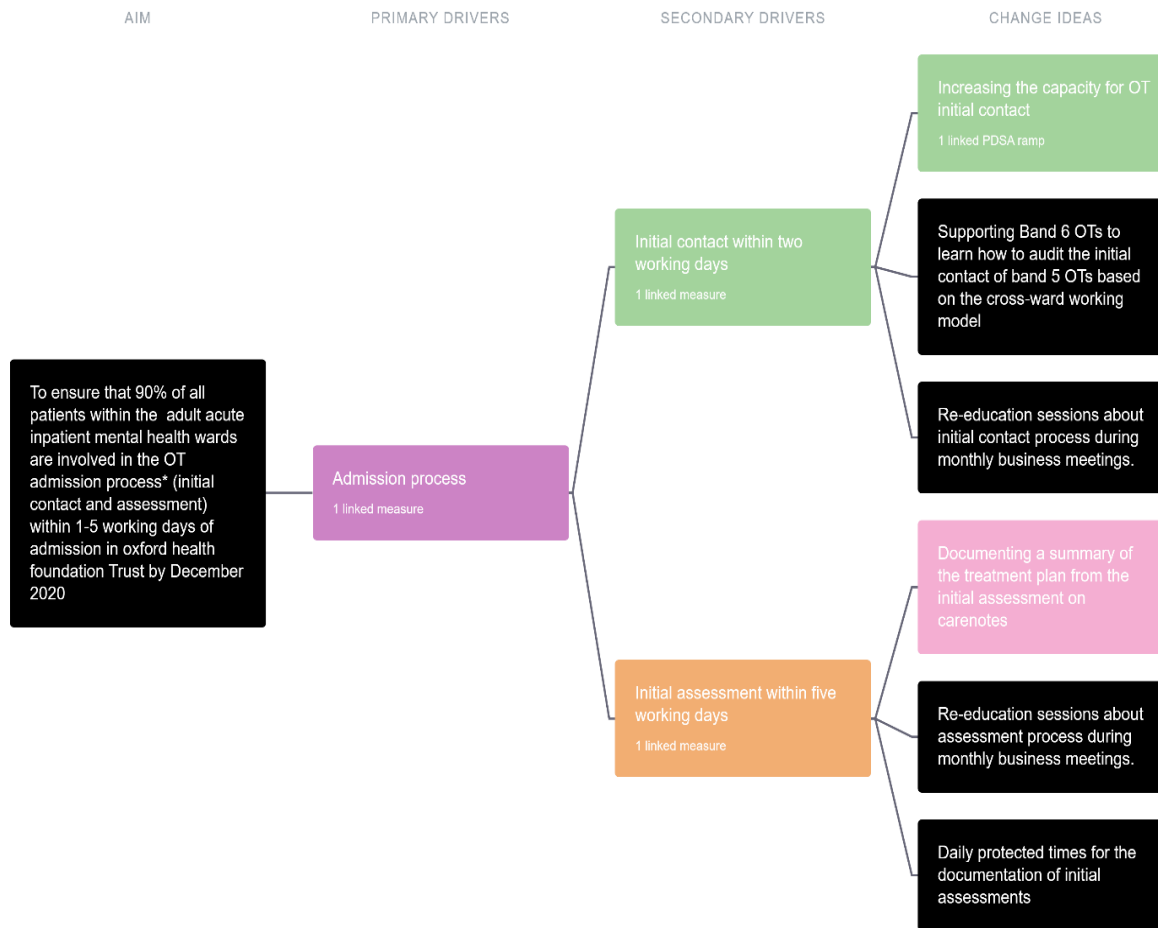
**Appendix A:**



**Occupational therapy Initial assessment from April 2019 to June 2020**



**Appendix B**



Appendix C

